



MDS Online Examination Guidelines for Students

- 01. Schedule and Duration:** The examinations will be held online according to the university's semester schedule. The students must complete their examinations within the stipulated period mentioned in the examination schedule.
- 02. Online proctoring:** The department will use online proctoring to remotely invigilate all the midterm and final examinations carried out through the Blended Learning Center (BLC). Every student will be directly monitored through live webcams feed from the beginning till the end of the examination. [UGC Blended Learning Policy, Point-7.5 (v)]
- 03. Access to the question paper:** The examination question will be available for the students at BLC five minutes before the start of the examination for each course so that the student can download the question paper and start the examination on time.
- 04. Nature of the questions:** Online assessments in midterm and final examinations will be designed emphasizing on open-ended or scenario-based questions [UGC Blended Learning Policy, Point-7.5 (iv)]
- 05. Handwritten answer script:** Every student will submit a compiled single pdf file containing the photographs of handwritten answers on the prescribed answer template provided by their course teacher at BLC. The department will not consider any digital/computer-typed answer script.
- 06. Submission of answer script:** Students must submit their answer scripts at BLC assignment module created by the respective course teacher. Any submission outside BLC platform (e.g. via email/whatsapp etc.) will be not be accepted.
- 07. Technical readiness:** The students are advised to keep their available devices and resources i.e., webcam, smartphones, UPS/IPS, chargers, power bank, mobile data, stable uninterrupted network connection and any other necessary tools or resources ready for appearing in the examinations.
- 08. Due clearance:** Students have to clear their dues and necessary fees, as is acceptable to DIU, to sit for the examination.
- 09. Examination rules compliance:** Adopting any forms of unfair means or showing any indecent behavior towards the invigilator would be considered a punishable act as per the examination rules.
- 10. Unique Examination Zoom Link:** <https://bdren.zoom.us/j/67408608385>

A handwritten signature in black ink, appearing to read "Fouad Hossain Sarker".

(Mr. Md. Fouad Hossain Sarker)
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