How to write a skit ?

1. Develop an idea (what type of theme or subject will you pick ?)
2. Outline the story( will it be a published story or a new one)
3. Give title (an interesting one!)
4. Plan plot ( beginning-middle-end)/sequence of action
5. Write dialogue (humorous, witty)
6. Meet your characters (few)
7. Add stage setting (simple)
8. Design costume (appropriate)
9. Select background music/ sound effect
10. Keep it as simple as possible

Some more particulars:

Watch or read some skits before you attempt to write one

Keep editing

Rehearsal is what matters

Every character is the main character ([Chuck Sambuchino](http://www.writersdigest.com/author/chuck-sambuchino))

Include stage directions in the scripts

Give the expression in parenthesis the dialogue