
	Daffodil International University Department of Computer Science and Engineering(CSE) Course Outline		
Course Code:	ENG 102		
Course Title:	Writing and Comprehension		
Program:	B.Sc. in Computer Science and Engineering		
Faculty:	Faculty of Science and Information Technology (FSIT)		
Semester:	Fall	Year:	2024
Credit:	3.0	Contact Hour:	2.5 Hrs/Week
Course Level:	L1-T2	Prerequisite:	ENG 101
Course Category:	General Education		
Instructor Name:	Shamim Hossain		
Designation:	Lecturer (Senior Scale)		
Email:	hossain.cse@diu.edu.bd		
Office Address:	Room#805, Knowledge Tower		

Course Content (from syllabus):

The course is designed for the students to learn reading and writing. Hence, reading strategies like skimming and scanning are taught. Also, several question types of reading comprehension are analyzed and made easier for the students so that they can apply their knowledge and skills achieved for reading comprehension purposes. For writing, the course focuses on basic writing strategies and exercises. Writing letters, CV, emails, and different sorts of essays are there. The students will learn some grammatical aspects too related to their better writing. The assessment focuses on their reading and writing proficiencies.

Course Description/Rationale:

The students are learning English in an EFL context. They are young adults with high intermediate-low advanced English language proficiency. It is their first year first semester in university. They meet their teachers twice a week (180 minutes per week). The length of each meeting is 90 minutes and the students are expected to practice and acquire reading and writing skills necessary both for academic and daily purposes. The students will also be familiarized with the pattern of IELTS examinations reading and writing section. The materials are especially designed considering the syllabus, level and need of the students of Faculty of Science Information and Technology. There are related activities to facilitate the learning students.

Course Objective:

To provide a solid conceptual understanding of Reading and writing. More specifically,

- Training students to write basic clauses and combine them into compound and complex sentences.
- Enabling students to maintain coherence at the paragraph level.
- Familiarising students with the concept of theme of a text

- Training students to identify main topics in the reading passage.
- Developing students' ability to infer meaning of new vocabulary from the surrounding context.
- Enable students to use correct grammatical forms in writing.

Course Outcome (CO): at the end of the course, students will be able to do:

CO1	Identify and analyze information from a reading text by skimming and scanning and applying the acquired reading skills for academic and general purposes.
CO2	Apply different grammatical aspects in writing letters, emails and essays in English.
CO3	Communicate effectively using written English.

Content of the course:

SL	Course Content (as summary)	Hrs	CO's
1	Introduction to the course and explaining the reading techniques	2.5	CO-1
2	Reading Techniques (Practice: True, False, Not Given)	2.5	CO-1
3	Reading Techniques (Flow Chart)	2.5	CO-1
4	Reading Techniques (Matching headings)	2.5	CO-1
5	Basic of Sentences (Structure and Meaning)	2.5	CO-2
6	Structure of Letter and Email and writing first draft (IELTS GW1)	2.5	CO-3
7	Practice Formal and Informal Letter Writing (IELTS GW1)	2.5	CO-3
8	Assignment and Presentation Notice, Techniques of writing Memo & Meeting Minutes	2.5	CO-3
9	Developing syntax for writing (fragments, run-ons)	2.5	CO-2
10	Developing syntax for writing (Some Common Mistakes in English)	2.5	CO-2
11	Reading Techniques (Matching Features)	2.5	CO-1
12	Reading Techniques (Short Answer Question)	2.5	CO-1
13	Reading Techniques (Multiple Choice)	2.5	CO-1
14	Reading Techniques (Sentence Completion)	2.5	CO-1
15	Introduction to Essay Writing (Topic sentence, Types of Essays)	2.5	CO-3
16	Writing Essay - draft 1 (IELTS GW2)	2.5	CO-

Mapping of CO with PO's, TLA's, Blooms Domain, KP's, EP's and EA's

COs	POs	Teaching Learning Activity	Assessment Strategy	Blooms Taxonomy Domains and Levels	Knowledge Profile (WK)	Complex Engineering Problem (EP)	Complex Engineering Activity (EA)
CO1	PO10	TLA1, TLA2	Quiz Assignment Midterm Final	C1	-	-	-
CO2	PO10	TLA3, TLA4	Midterm Quiz Final	C2	-	-	-
CO3	PO10	TLA4, TLA5	Midterm Final Quiz	C3	-	-	-

Bloom's Taxonomy Cognitive Domain

- C1: Remember*
- C2: understand*
- C3: Apply*

Teaching Learning Activity:

TLA1: Interactive discussion using white board / multimedia.

TLA2: Practicing reading skills in class and BLC.

TLA3: Assignment and Presentation on the items discussed in class for reading and writing purposes.

TLA4: Evaluation of class performances to reach each student in a class for every topic.

TLA5: Writing practices in class and on BLC.

Course Delivery Plan/Lesson Delivery Plan:

Week/Lesson (hour)	Discussion Topic and Book Reference	Student Activities during Online and Onsite [course teacher will decide based on the type of the contents]	Mapping with CO and PO	Assessment Plan
Week-1 Lesson 1 & 2 [2.5 Hours]	Lesson 1: Introduction to the course and explaining the course outline	Brainstorming sessions, Classroom discussion, Voice over PPT, Lecture video, Lecture note, Open discussion.	CO-1, PO-10	Class Test, Assignment, Midterm Final
	Lesson 2: Reading Techniques (Practice: True, False, Not Given/Flow Chart) Ref: BLC, Google, Cambridge Book 1-18, https://ieltonlinetests.com/ , https://ieltsliz.com/	Brainstorming sessions, Classroom discussion, Voice over PPT, Lecture video, Lecture note, Open discussion.		

Week-2 Lesson 1 & 2 [2.5 Hours]	Lesson 1: Reading Techniques (Practice: True, False, Not Given/Flow Chart) Ref: BLC, Google, Cambridge Book 1-18, https://ieltonlinetests.com/ , https://ieltsliz.com/	Brainstorming sessions, Classroom discussion, Voice over PPT, Lecture video, Lecture note, Open discussion.		Class Test, Assignment, Midterm, Final
	Lesson 2: Guess the meanings of words from contexts Ref: BLC, Google, Cambridge Book 1-18, https://ieltonlinetests.com/ , https://ieltsliz.com/	Brainstorming sessions, Classroom discussion, Voice over PPT, Lecture video, Lecture note, Open discussion.		
Week-3 Lesson 1 & 2 [2.5 Hours]	Lesson 1: Reviewing the reading sub-skills through Class Mock test Ref: BLC, Google, Cambridge Book 1-18, https://ieltonlinetests.com/ , https://ieltsliz.com/	Brainstorming sessions, Classroom discussion, Voice over PPT, Lecture video, Lecture note, Open discussion.		Class Test, Assignment, Midterm, Final
	Lesson 2: Quiz 01	Brainstorming sessions, Classroom discussion, Voice over PPT, Lecture video, Lecture note, Open discussion.		
Week-4 Lesson 1 & 2 [2.5 Hours]	Lesson 1: Developing syntax for writing (fragments, run-ons) Ref Book: Common Mistakes in English (Chapter: I, III, IV)	Brainstorming sessions, Classroom discussion, Voice over PPT, Lecture video, Lecture note, Open discussion.	CO2 PO10	Class Test, Assignment, Midterm, Final
	Lesson 2: Developing syntax for writing (Some Common Mistakes in English) Ref Book: Common Mistakes in English (Chapter: I, III, IV)	Brainstorming sessions, Classroom discussion, Voice over PPT, Lecture video, Lecture note, Open discussion.		
Week-5 Lesson 1 & 2 [2.5 Hours]	Lesson 1: Structure of Letter and Email and writing first draft (IELTS GW1) Ref: BLC, Google, Cambridge Book 1-18, https://ieltonlinetests.com/ , https://ieltsliz.com/	Brainstorming sessions, Classroom discussion, Voice over PPT, Lecture video, Lecture note, Open discussion.	CO3	Class Test, Assignment, Midterm, Final

	<p>Lesson 2: Practice Formal and Informal Letter Writing: Memo & Meeting Minutes</p> <p>Ref: BLC, Google, Cambridge Book 1-18, https://ieltonlinetests.com/ , https://ieltsliz.com/</p>	Brainstorming sessions, Classroom discussion, Voice over PPT, Lecture video, Lecture note, Open discussion.	PO10	
<p>Week-6 Lesson 1 & 2 [2.5 Hours]</p>	<p>Lesson 1: Practicing Reading and Writing (all items)</p> <p>Ref: BLC, Google, Cambridge Book 1-18, https://ieltonlinetests.com/ , https://ieltsliz.com/</p>	Brainstorming sessions, Classroom discussion, Voice over PPT, Lecture video, Lecture note, Open discussion.		Class Test, Assignment, Midterm, Final
	<p>Lesson 2: Brainstorming Session and Mock test</p>	Brainstorming sessions, Classroom discussion, Voice over PPT, Lecture video, Lecture note, Open discussion.		
<p>Week-7 Lesson 1 & 2 [2.5 Hours]</p>	<p>Lesson 1: Quiz II + Review</p>	Brainstorming sessions, Classroom discussion, Voice over PPT, Lecture video, Lecture note, Open discussion.		Class Test, Assignment, Midterm, Final
	<p>Lesson 2: Midterm Examination and Review</p>	Brainstorming sessions, Classroom discussion, Voice over PPT, Lecture video, Lecture note, Open discussion.		
<p>Week-8 Lesson 1 & 2 [2.5 Hours]</p>	<p>Lesson 1: Reading Techniques -2</p> <p>Ref: BLC, Google, Cambridge Book 1-18, https://ieltonlinetests.com/ , https://ieltsliz.com/</p>	Brainstorming sessions, Classroom discussion, Voice over PPT, Lecture video, Lecture note, Open discussion.		Class Test, Assignment, Midterm, Final
	<p>Lesson 2: Assignment and Presentation Notice, Techniques of CV and Cover Letter Writing</p>	Brainstorming sessions, Classroom discussion, Voice over PPT, Lecture video, Lecture note, Open discussion.		
<p>Week-9 Lesson 1 & 2 [2.5 Hours]</p>	<p>Lesson 1: Sentence structure for writing -1 (Misplaced and dangling modifiers)</p>	Brainstorming sessions, Classroom discussion, Voice over PPT, Lecture video, Lecture note, Open discussion.		Class Test, Assignment, Midterm, Final Exam

	Lesson 2: Sentence structure for writing -2 (Misplaced and dangling modifiers)	Brainstorming sessions, Classroom discussion, Voice over PPT, Lecture video, Lecture note, Open discussion.		
Week-10 Lesson 1 & 2 [2.5 Hours]	Lesson 1: Structure and types of paragraph/essay (IELTS GW2)	Brainstorming sessions, Classroom discussion, Voice over PPT, Lecture video, Lecture note, Open discussion.	CO1,2,3 PO10	Class Test, Assignment, Midterm Final Exam
	Lesson 2: Writing paragraph/ essay - draft 1 (IELTS GW2)	Brainstorming sessions, Classroom discussion, Voice over PPT, Lecture video, Lecture note, Open discussion.		
Week-11 Lesson 1 & 2 [2.5 Hours]	Lesson 1: Writing paragraph/ essay - Draft 2 (IELTS GW2)	Brainstorming sessions, Classroom discussion, Voice over PPT, Lecture video, Lecture note, Open discussion.	CO1,2,3 PO10	Class Test, Assignment, Midterm Final Exam
	Lesson 2: Practicing Reading and Writing (all items) Ref: BLC, Google, Cambridge Book 1-18, https://ieltsolinetests.com/ , https://ieltsliz.com/	Brainstorming sessions, Classroom discussion, Voice over PPT, Lecture video, Lecture note, Open discussion.		
Week-12 Lesson 1 & 2 [2.5 Hours]	Lesson 1: Practicing Reading and Writing (all items) Ref: BLC, Google, Cambridge Book 1-18, https://ieltsolinetests.com/ , https://ieltsliz.com/	Brainstorming sessions, Classroom discussion, Voice over PPT, Lecture video, Lecture note, Open discussion.	CO1,2,3 PO10	Class Test, Assignment, Midterm Final Exam
	Lesson 2: Practicing Reading and Writing (all items) Ref: BLC, Google, Cambridge Book 1-18, https://ieltsolinetests.com/ , https://ieltsliz.com/	Brainstorming sessions, Classroom discussion, Voice over PPT, Lecture video, Lecture note, Open discussion.		
Week-13 Lesson 1 & 2 [2.5 Hours]	Lesson 1: Practicing Reading and Writing (all items) Ref: BLC, Google, Cambridge Book 1-18,	Brainstorming sessions, Classroom discussion, Voice over PPT, Lecture		Class Test, Assignment, Midterm

	https://ieltsolinetests.com/ , https://ieltsliz.com/	video, Lecture note, Open discussion.		Final Exam
	Lesson 2: Practicing Reading and Writing (all items) Ref: BLC, Google, Cambridge Book 1-18, https://ieltsolinetests.com/ , https://ieltsliz.com/	Brainstorming sessions, Classroom discussion, Voice over PPT, Lecture video, Lecture note, Open discussion.		
Week-14 Lesson 1 & 2 [2.5 Hours]	Lesson 1: Practicing Reading and Writing (all items) Ref: BLC, Google, Cambridge Book 1-18, https://ieltsolinetests.com/ , https://ieltsliz.com/	Brainstorming sessions, Classroom discussion, Voice over PPT, Lecture video, Lecture note, Open discussion.		Class Test, Assignment, Midterm Final Exam
	Lesson 2: Practicing Reading and Writing (all items) Ref: BLC, Google, Cambridge Book 1-18, https://ieltsolinetests.com/ , https://ieltsliz.com/	Brainstorming sessions, Classroom discussion, Voice over PPT, Lecture video, Lecture note, Open discussion.		
Week-15 Lesson 1 & 2 [2.5 Hours]	Lesson 1: Practicing Reading and Writing (all items) Ref: BLC, Google, Cambridge Book 1-18, https://ieltsolinetests.com/ , https://ieltsliz.com/	Brainstorming sessions, Classroom discussion, Voice over PPT, Lecture video, Lecture note, Open discussion.		
	Lesson 2: Practicing Reading and Writing (all items) Ref: BLC, Google, Cambridge Book 1-18, https://ieltsolinetests.com/ , https://ieltsliz.com/	Brainstorming sessions, Classroom discussion, Voice over PPT, Lecture video, Lecture note, Open discussion.		
Week-16 Lesson 1 & 2 [2.5 Hours]	Lesson 1: Practicing Reading and Writing (all items) Ref: BLC, Google, Cambridge Book 1-18, https://ieltsolinetests.com/ , https://ieltsliz.com/	Brainstorming sessions, Classroom discussion, Voice over PPT, Lecture video, Lecture note, Open discussion.	CO1,2,3 PO10	None
	Lesson 2: Review session/Mock Exam	Brainstorming sessions, Classroom discussion, Voice over PPT, Lecture		

		video, Lecture note, Open discussion.		
--	--	---------------------------------------	--	--

Assessment Pattern:

Assessment Task	CO's					Mark (Total=100)
	CO1	CO2	CO3			
Attendance	--	--	--			7
Class Test (CT1, CT2, CT3)	--	--	--			15
Assignment	--	--	--			5
Presentation	--	--	--			8
Midterm Examination	15	03	07			25
Semester Final Examination	20	07	13			40
Total Mark	35	10	20			100

CIE – Breakup (Theory) [60 marks]

Bloom's Criteria	Attendance (07)	Class Test (15)	Assignment (05)	Presentation (08)	Mid Exam (25)
Remember		05			15
Understand		05	02	03	03
Apply		05	03	05	07
Analyze					
Evaluate					
Create					

SEE – Semester End Examination [40 marks] {Theory}

Bloom Criteria	Score for the Test
Remember	20
Understand	07
Apply	13
Analyze	
Evaluate	
Create	

Learning Materials:**Text Book/Recommended Readings:**

1. English II Course reader for Information Technology.
2. Common Mistake in English by T. J. Fitikides
3. English for Academic Purposes 1 & 2 – British Council and UGC
4. English Skills - John Langan
5. <https://ieltsionlinetests.com/>
6. Grammarly, Duolingo and other apps
7. Pinterest

Reference Books/Supplementary Readings:

1. Online materials
2. Online resources using Google search engine, YouTube, etc.