

## Presentation Guideline

Marks distribution: 4 marks on power point slide, 4 marks on individual presentation

### Guideline for preparing Power Point Slide:

- Must include “Title Slide” and “Thank You” slide
- Title slide will include:  
Course No, Course Title, Topic Title,  
Course Teacher (Nafisa Farid Moumi, Lecturer, Department of Real Estate);  
Date of Presentation,  
Presented by (Group X)  
Name (ID) of all group members
- **Topic Title: “Assessment of Existing Condition of Low Income Settlements of Dhaka: A Case Study on X Slum”**
- Include a slide for “Outline” or “Topics to be Covered” after the title slide
- 4 major parts (see the checklist provided in what’s app group for detail):
  - Basic Information of the Slum (Location, location map, land ownership, number of household/ family, number of dwelling, population)
  - Basic Information of Residents (Household size, composition, Income, Occupation, Education level, duration of stay etc.)
  - Housing Condition (Tenure, construction material, rent, room size, per sqft rent etc.)
  - Facilities in the slum (Water, electricity, kitchen, sanitation, waste management, drainage, road etc.)
- **Font size:** Use 24 for main body, larger font for slide headings/ title
- Use simple font, don’t use too much color or dramatic animation in the slide.
- Must include **Figure Number, Figure Title, and Source** for each figure/ picture/ map. Source will be (Field Survey, 2024) for pictures that you have taken from the survey. In case of map, source will be Google Map or Google Earth.
- If you include any table in the slide, mention **Table number and table title.**
- **Figure number and title are written below the figure, but table number and title are written above the table. Font size of figure and table number/ title should be smaller than main body.**
- Provide **slide number** on each slide
- Include a group picture in the last slide.

**Individual presentation guideline:**

- All the group members must be present on time and appearance should be presentable (preferably formal)
- Voice should be loud enough, pronunciation should be clear.
- Body language should be confident, make eye contact with the audience (don't just read out the slides)
- You can present in Bangla or English (according to your preference), but maintain consistency throughout the presentation
- Keep silent when other groups are presenting, also behave properly when other members of your group are presenting.