



# Basic Functional English and English Spoken ENG 101





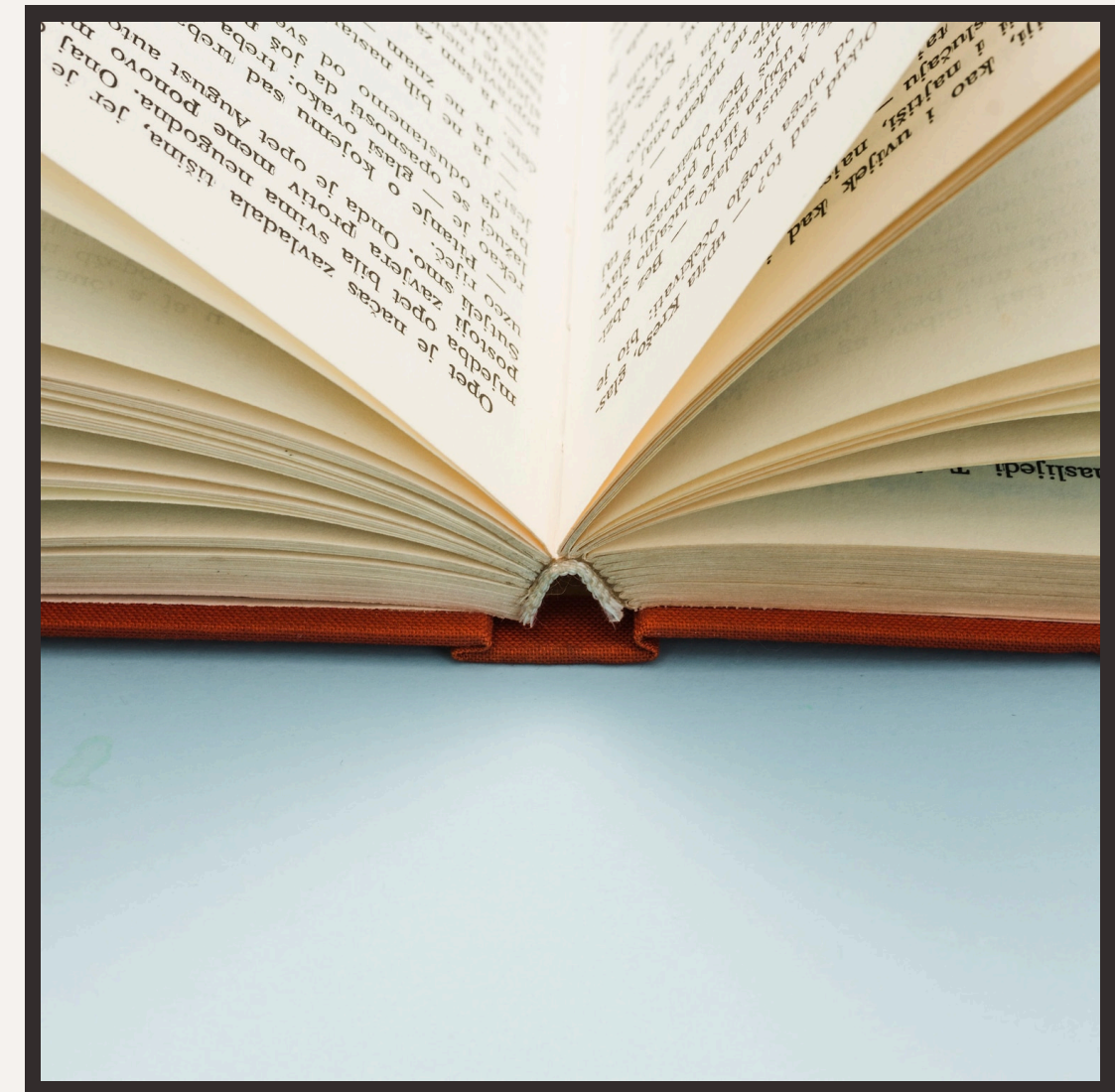
# Introduction to English Skills

In today's world, **effective communication** is essential. Mastering the **basics of English** can significantly enhance your ability to express ideas clearly and confidently. This presentation will cover key skills that form the foundation of strong communication in both personal and professional settings.



# Understanding Grammar Basics

Grammar is the backbone of any language. Knowing the **fundamentals of grammar** helps in constructing clear sentences. Focus on **parts of speech**, **sentence structure**, and **punctuation** to improve your writing and speaking skills effectively.





A rich vocabulary allows for more **expressive communication**. Regularly learning new **words and phrases** enhances your ability to articulate thoughts. Use tools like **flashcards, reading, and conversations** to expand your vocabulary consistently.







# Listening Skills

Effective communication is not just about speaking; it also involves **active listening**. Pay attention to **tone**, **context**, and **non-verbal cues**. Practicing listening can lead to better understanding and more meaningful conversations.



Regular practice is key to becoming a confident speaker. Engage in **conversations**, join **discussion groups**, or practice with a **language partner**. Focus on clarity, **pronunciation**, and **body language** to enhance your speaking abilities.





# Speaking

Speaking in fluent English is the most significant prerequisite of this century. However, speaking involves the use of verbal, nonverbal cues and markers along with some nonverbal and paralinguistic gestures .



The image features a light gray background with two thin, dark gray horizontal lines. The top line is positioned near the top edge, and the bottom line is near the bottom edge. On the left side, a dark gray curve starts from the top edge and extends downwards and to the right. On the right side, a dark gray curve starts from the bottom edge and extends upwards and to the left.

Thanks!